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| **Crew safety/departure briefing** |
| Yacht name |   |
| Date |   |
| Time |   |
| The person in charge |   |
| No of crew onboard |   |
|   | **Check** |
| Today's passage plan/Navigational Hazards |   |
| Weather forecast/tide/Current/sea state |   |
| Lifejackets – location, try them on (explain use of tethers and jackstays) |   |
| MOB procedure and equipment (including MOB button and VHF channel 16 use)  |   |
| Safety Equipment locations, EPIRB, first aid kit, flares, fire extinguishers, through hull valve location, Gas Safety |   |
| Hazards: Falling overboard, Boom and main sheet, winches, open hatches, hold on while down below |   |
| Crew positions and procedures (starting main engine, reefing, gybing, headsail changes, heavy weather plan) |   |
| Medical conditions onboard? (Identify medic onboard) |   |
| Get Crew emergency contact numbers (next of kin) |  |

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| Notes/debrief: |
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You are reminded of your responsibilities as per Part 2, 2.0 of the 2025-2028 YNZ Safety Regulations of Sailing:

*‘The safety of a vessel and her crew is the sole and inescapable responsibility of the person in charge who must do their best to ensure that the vessel is fully found, thoroughly seaworthy and manned by an experienced crew who have undergone appropriate training and are physically fit to face bad weather.’*