YACHTING NEW ZEALAND



# NATIONAL RACE OFFICER – REVALIDATION FORM

*Please note: this form is for Revalidation as a National Race Officer.*

*There is an alternate form for the initial appointment.*

***Revalidation of National Race Officer qualification must occur every four (4) years after the initial appointment.***

**Criteria for renewal:**

During the last four years the applicant must have

1. *Demonstrated ability and experience in:*

* *running regional and/or national events*
* *knowledge of the rules pertaining to Race Management*

1. *Attended either:*

* ***One (1)*** *Yachting New Zealand Race Management Seminar in the past two years*

*OR*

* ***Two (2)*** *Yachting New Zealand Race Officer Conferences*

1. *Achieved a score of at least 80% in the Race Officers written test within two years of revalidation (exam will be administered at Race Management Seminars and Race Officer Conferences)*

**PART A**: **Personal Details**

|  |  |  |  |
| --- | --- | --- | --- |
| Surname: |  | | |
| First Names: |  | | |
| Yacht Club: |  | | |
| Postal Address: |  | | |
|  |  | | |
| Phone (Home): |  | Mobile: |  |
| Email: |  | | |

Please indicate which Yachting NZ courses you have attended, and test score achieved within the past 2 years:

|  |  |  |  |
| --- | --- | --- | --- |
| Race Management Seminar Attended | Venue | Date | Test Score (must be over 80%) |
|  |  |  |
|  |  |  |
| Race Officer Conferences Attended |  |  |  |
|  |  |

I hereby apply for appointment as a Yachting New Zealand National Race Officer. I agree to Yachting New Zealand holding the above information for the general administration and well-being of the sport, and for them to retain, use and disclose the information to affiliated organisations and any other persons or organisations that Yachting New Zealand believes will further the interests and objectives of Yachting New Zealand. I acknowledge my right to access to and correction of this information. The consent is given in accordance with the Privacy Act 1993.

I agree to abide by the [Yachting New Zealand Race Official Code of Conduct](https://www.yachtingnz.org.nz/resources/race-official-code-conduct) and acknowledge that disciplinary action may be taken against me for a proven or established breach of the Code of Conduct.

|  |  |
| --- | --- |
| Signature: |  |
| Date: |  |

Please send the completed form to:

**Email:** [**ciorc@yachtingnz.org.nz**](mailto:ciorc@yachtingnz.org.nz)

**Fax: (09) 360 2246**

**Part B** **(Demonstrating Ability and Experience):**

**B1:** List the 3 most significant events for which you were the Race Officer in the last 4 years

*If you have been submitting a record of the regattas you have acted as a Race Officer for using the* [*Yachting NZ Race Officer Event Log*](https://www.yachtingnz.org.nz/race-officials/race-officer-event-log) *online, there is no need to complete Part B, as the information should be in your file at YNZ.*

**Check here** if you have your 3 most significant events in the last 4 years are logged with YNZ

**Or list here**

|  |  |
| --- | --- |
| **Event Name(1):** |  |
| Organising Authority: |  |
| Number of Races: |  |
| Number of Yachts competing: |  |
| Number of personnel under your direction: |  |
| Number of committee/rescue boats under your direction: |  |
| A brief description of your Task: |  |
|  | |
|  | |
|  | |
| **Event Name (2):** |  |
| Organising Authority: |  |
| Number of Races: |  |
| Number of Yachts competing: |  |
| Number of personnel under your direction: |  |
| Number of committee/rescue boats under your direction: |  |
| A brief description of your Task: |  |
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| **Event Name (3)** |  |
| Organising Authority: |  |
| Number of Races: |  |
| Number of Yachts competing: |  |
| Number of personnel under your direction: |  |
| Number of committee/rescue boats under your direction: |  |
| A brief description of your Task: |  |
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**B2:** Please detail an event for which you have been responsible for *(need not be the same event for each category and it is not necessary to have items in every box)*

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| --- | --- | --- |
|  | Event | **Copy Enclosed** |
| Writing the Notice of Race |  | Yes No |
| Writing the Sailing Instructions |  | Yes No |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Setting the following course configurations** | **Event** | | | **No of Races** | **Date** |
| Trapezoid |  | | |  |  |
| Triangle |  | | |  |  |
| Windward / Leeward |  | | |  |  |
| Gates |  | | |  |  |
| Fixed marks |  | | |  |  |
| Harbour Course |  | | |  |  |
|  | | **Event** | **Reason for implementation** | | |
| Setting on the water start line | |  |  | | |
| Signaling Individual Recall | |  |  | | |
| Signaling General Recall | |  |  | | |
| Signaling Abandonment | |  |  | | |
| Shortening the course | |  |  | | |
| Changing the course | |  |  | | |

**B3:** Give the number of events where you were a Race Official during each of the last four years:

Level 1 International Event

Level 2 National Event including Championship or Selection Trial

Level 3 Regional or Local Event including Club Racing

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Year | Number | Your Role (*see RO definitions below*)- indicate all that apply | | | |
| Ending | of Events of each Level | Race Committee Chairman | PRO | RO | Other Race Official |
| 30 June  20 |  |  |  |  |  |
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| 30 June  20 |  |  |  |  |  |
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| 30 June  20 |  |  |  |  |  |
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| 30 June  20 |  |  |  |  |  |
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RO Definitions:

* **Principal Race Officer (PRO)-** Responsible for overall on water management when there are multiple courses
* **Race Officer (RO)-** on the water manager/decision maker/ responsible person for his/her race course