



## ROYAL NEW ZEALAND YACHT SQUADRON

**POSITION:** Coach  
**REPORTS TO:** Sailing Manager

### **KEY RELATIONSHIPS /STAKEHOLDERS:**

General Manager  
Sailing Office team  
All staff  
Flag Officers, Committee Members, Squadron Members  
Other yacht clubs  
Various yachting and maritime authorities, including YNZ and World Sailing  
Club Sponsors

### **POSITION OVERVIEW**

The Royal New Zealand Yacht Squadron is looking for a Coach to assist with the coaching of the Youth Training Programme and Performance Programme. This role would involve both on water coaching and administration behind the programmes. The role would also involve assisting the Sailing Manager to run all events held in the clubs fleet of Elliott 7 keelboats.

To assist in the world class delivery of training activities of the squadron in a way that delivers the strategic items of:

#### **VISION**

*To be the leading local and international yacht club*

#### **PURPOSE**

*To deliver outstanding experiences on and off the water*

This includes but not limited to:

- All training inclusive of youth
- Any future on water special interest areas
- Boat Drivers
- Race Management
- Working with the Sailing Manager to provide world class coaching and administration support for the RNZYS Youth Training Programme and Performance Programme.
- Further develop coaching for all other RNZYS training programmes.

### **POSITION SPECIFIC REQUIREMENTS & COMPETENCIES**

- Organise and provide administration support for the RNZYS Youth Training Programme
- On water coaching for the Youth Training Programme and Performance Programme
- To ensure all on-water objectives at the RNZYS are achieved and that all day to day operational activities are performed in a timely and professional manner.
  
- Formulate and recommend operational initiatives for training operations
- Assist in development of Training Academy concept and existing Youth Training Programme improvements and administration
- Assist in the marketing of all training options at the RNZYS working closely with the sailing office team.
- Ensure on water assets are fit for purpose and maintained to the highest standards
- Work with and help develop on water volunteer groups training to a high standard.
- Plan initiatives, explain and make recommendations to the Sailing Manager to improve training further.



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##### **Specific job requirements to include but not limited to:**

1. Training Academy concept is developed to enhance existing youth programme and offer a wide range of other training / coaching opportunities for members across a variety of disciplines.
2. Align RNZYS with some recognised qualifications / certifications to be able to issue to participants.
3. Ensure drivers and crew are suitably qualified and follow the MOSS principles in this regard at all times
4. Assist in the preparation of Health and Safety documents and regular checks.
5. Ensure all reporting requirements to various committees and management are met.
6. Attend on water activity related meetings – sailing, training, race management, boats.
7. Be well versed in the field of rules and regulations of various on water activities of RNZYS and continually look to upskill in these areas.
8. To carry out other duties as requested by the Sailing Manager, General Manager and Flag Officers
9. Cannot contract goods and services without the authority of the General Manager.

##### **KEY PERFORMANCE INDICATORS:**

- Improve the Coaching material offered to YTP and PP.
- High retention rate in YTP
- Positive survey results from YTP and PP
- Keep performance goals up to date
- Deliver high quality training courses with high retention in sailing and membership
- RNZYS on-water objectives are achieved.
- RNZYS reputation and results both locally and internationally remains positive and RNZYS continues to be a leader among global yacht clubs
- Innovation of a diversified offer of on water activity and off water events relating to these that appeal to a wide selection of members.
- Membership growth

##### **PERSON SPECIFIC SKILLS & QUALIFICATIONS**

- Proven coaching background
- Background in sailboat racing, ideally keelboat racing
- High level of organisation and administration skills
- A dynamic, proactive, creative team player
- Able to communicate with a wide variety of stakeholders effectively
- A good understanding of club dynamic with volunteers, staff and members
- Has a very good understanding of boat management (yachts and power boats).
- Preference to tertiary qualification and international experience in a similar role.