

Yachting New Zealand advice to clubs during COVID 19 alert level announcements

Reviewed and updated: 21st September 2021

<p>Alert Level Government measures can be applied locally or nationally</p>	<p>Level 2 COVID-19 Website Level 2</p> <ul style="list-style-type: none"> • There are no restrictions on who can be included in your household bubble. • You can go to work, and all businesses and services can open but legally must follow public health rules. • Early learning services, schools, kura and tertiary education facilities are open to everyone. • Even if you have been vaccinated, you still need to follow the rules to keep everyone safe. • Wear a face covering COVID-19 website face coverings • Keep track of where you have been COVID-19 website record keeping and contact tracing • Maintain good hygiene • If you are unwell (have cold/flu or COVID-19 symptoms) call health provider to be advised on next steps and if you should get a test • Gatherings limited to 100 people inside and 100 people outside COVID-19 website events and entertainment <p>Stay 2-metres apart from others COVID-19 website Physical Distancing</p>
<p>Sport & Recreation Guidance</p>	<p>Sport New Zealand website alert level advice Subject to the range of public health measures outlined above, play, active recreation and sport can take place under Alert Level 2. Sport New Zealand summary Level 2 document</p> <p>COVID-19 website Sport and Recreation advice</p> <p>At Alert Level 2, you can do your usual sport and recreation activities if you can do them safely. But if you are sick, stay home. When exercising in public, try to keep a 2-metre distance from people you do not know if possible. You can do activities like:</p> <ul style="list-style-type: none"> • walking, biking and hunting, including on public conservation land — overnight trips are okay • swimming at a public swimming pool, but there will be restrictions

	<ul style="list-style-type: none"> ● going to the gym, but there will be restrictions ● boating and motorised watersports. <p>When exercising outside, try to record the route you took and when. You can exercise with others in a group. Someone in the group should keep a record of the people you're with.</p>
<p>Yachting New Zealand measures undertaken</p>	<p>The Yachting New Zealand office is in Auckland and moves to Level 3 September 2021, therefore, will remain closed. Staff will be working from home.</p> <p>In Level 2 areas:</p> <ul style="list-style-type: none"> ● All NZL Sailing Team, Aon Fast Track and Aon Youth Clinic training is risk assessed and will proceed with appropriate measures of safety maintained. ● Yachting New Zealand regattas are risk assessed, alternative methods of delivery are considered (online briefings, contact minimal, no prizegiving etc.) and will proceed with appropriate measures of safety maintained. ● Meetings, workshops, events or external activities are risk assessed. Online options will still be encouraged. ● No international travel ● Limited domestic travel
<p>Yachting New Zealand recommendation for yacht clubs</p>	<p>Before re-opening establish the following for your club:</p> <p>The management of risks, gatherings, communal points and in turn implementing the changes in the club house, club facilities and informing members of changes and expected behaviours.</p> <p>Links and resources to help:</p> <ul style="list-style-type: none"> ● Worksafe health & safety and Covid 19 ● Clubs that are venues for hire we recommend reading the NZ Events Association FAQ information on record keeping here ● COVID-19 website events and events facilities ● COVID-19 website cafes, bars, restaurants ● Business.govt website advice on advice for business <p>Contact tracing and record keeping Clubs legally must make sure you have safe and secure systems and processes in place so that everyone (12yrs and over) working or visiting your premises can scan in or provide their details in an electronic or paper-based manual process, no matter how long they are there for. This includes workers, contractors, volunteers, members or visitors.</p> <ul style="list-style-type: none"> ● Yachting New Zealand recommend clubs use the COVID-19 QR Code ● COVID-19 record keeping and contact tracing ● Sport NZ contact tracing

	<p>Gatherings Limited to 100 indoors and 100 outdoors</p> <ul style="list-style-type: none"> • Definition of defined space applies (a max of 100 in a single space), with multiple single spaces allowed in the one premise as long as each space is substantially divided. • The new airflow requirement (Clause 4(2)) means these single spaces will need to be enclosed by walls that substantially divide each space and don't share airflow. Some defined spaces that may have operated previously may not be possible under these new settings. • No intermingling in communal entrances/facilities between multiple single spaces – where reasonably practicable entering and exiting keep 2 metres apart. <p>Bars and Kitchens If the club has its own bar or kitchen where it sells food and drink, it must comply with the requirements for hospitality businesses.</p> <ul style="list-style-type: none"> • MPI COVID-19 and food safety in Alert Level 2 • COVID-19 website cafes, bars, restaurants <p>Face Coverings At Level 2, wearing a face covering is compulsory for all employees working in public-facing roles.</p> <p>Face coverings are not compulsory in sport and recreation facilities, voluntary or not for profit sport and rec activities and community club activities. However, current health guidance is that the use of face coverings is highly recommended.</p>
<p>Clubhouse</p>	<ul style="list-style-type: none"> • Signage at club with COVID-19 QR code encouraging use by all • Signage at entrance ways advising people with cold or flu-like symptoms to not enter • Ensure an up-to-date cleaning schedule and adequate provisions to facilitate good hygiene practices - especially any changing rooms, bathrooms, storage areas, kitchen facilities and bar equipment • Reduce the number of shared surfaces, and regularly disinfect them • Consider management of communal points • Limit gatherings to a maximum of 100 at any time indoors & 100 outdoors • Being respectful of vulnerable people with pre-existing conditions, like heart and respiratory conditions. In accordance with Government recommendations members over the age of 70 or who are immune compromised are discouraged from utilising the club, but welcome should they choose to. • Ensure adequate supplies of hand sanitiser and/or hand washing & drying stations available around all club facilities

	<ul style="list-style-type: none"> • Ensure confined areas are well ventilated with fresh air as possible
<p>Club meetings / gatherings</p>	<p>Workshops, face-to-face meetings and external activities should be risk assessed and reviewed to determine if they will proceed. Decisions made on a case-by-case basis ensuring public health and gatherings guidelines are always met. Gatherings are limited to 100 inside and 100 outside.</p> <p><i>Gatherings for club members (only guests present are club members):</i></p> <ul style="list-style-type: none"> • Members scan in with QR or Contact trace Recording • Maintain personal hygiene • No face covering required • Maintain 1 m separation <p><i>Gatherings for non-club members:</i></p> <ul style="list-style-type: none"> • Scan in with QR or Contact trace Recording • Maintain personal hygiene • Face covering required • Maintain 2 m separation
<p>Club bar and kitchen</p>	<p>Retail and hospitality operations must meet the public health guidelines for these operations. Business premises can open for staff and customers. MPI website- food safety</p> <ul style="list-style-type: none"> • All are complying with COVID-19 QR code scanning or other contact tracing method • Contactless EFTPOS at any kitchen or bar facility recommended <p><i>Serving club members (only guests present are club members)</i></p> <ul style="list-style-type: none"> • Maintain physical distancing 1m • Face coverings recommended but not compulsory <p><i>Serving non-club members</i></p> <ul style="list-style-type: none"> • Maximum of 100 people indoors and 100 outdoors • 3 S's – seat, separate, serve (MPI website) • Face coverings to be worn unless eating or drinking • All bar/kitchen workers to wear face coverings • Maintain physical distancing 2m
<p>Volunteers & staff</p>	<ul style="list-style-type: none"> • Ensure staff & volunteers are properly briefed on all information regarding precautions for managing COVID-19 and keeping themselves safe • Ensure staff & volunteers are comfortable with the role they have and that they have no known health concerns • Follow gathering guidelines and no more than 100 people congregating inside or 100 outside and all • Face covering not compulsory with member only engagement • Physical distancing where practical

Changing rooms & toilets	<ul style="list-style-type: none"> ● Restrict total amount of people at a time allowed in changing rooms – dependent on changing room sizes ensuring physical distancing at all times ● Hygiene signage recommended & cleaning time notification
Club Compounds/rigging areas	<ul style="list-style-type: none"> ● Care to be taken to avoid more than 100 people congregating at communal points, multiple groups of 100 can rig/de-rig in large outdoor spaces and maintaining physical distancing between groups ● Phasing of activities is recommended ● Hygiene & slow the spread signage recommended ● Exercise good hand hygiene & cleaning protocols if handling shared or others equipment ● Encourage public to follow government guidelines
Club equipment	<ul style="list-style-type: none"> ● Hygiene signage recommended ● Ensure RIBs and any other common equipment e.g. tractors, trailers, hoses are thoroughly cleaned and disinfected after use ● Suggest only one tractor driver per day allocated & cleaning protocol ● Safety boats are only to be handled by designated skipper/coach ● Ensure that club boats are cleaned before and after each use and any shared equipment, like life jackets, are disinfected.
Club Activities	<p>All club events or regattas should be risk assessed and reviewed to determine if they will proceed. Decisions made on a case-by-case basis ensuring public health guidelines are always met</p> <p>YNZ recommends that the club records to be retained of under 12-year-old participants for 60 days (i.e. club racing sign on sheets, coach rosters groups) or alternative record keeping process.</p>
Briefings/debriefs	<ul style="list-style-type: none"> ● Provide online options for: <ul style="list-style-type: none"> ○ Briefings ○ Registration ○ Sailing Instructions and NORs ○ Results ○ Protests ○ Debriefs
Coaching	<ul style="list-style-type: none"> ● Ensure coaches and sailors are properly briefed on all information regarding precautions for managing COVID-19 and keeping themselves safe ● Contact tracing - coaches to ensure sailors (over 12 years) to contact trace and encourage contact tracing when using boats etc. outside of club activities or times ● Is recommended that the club records to be retained of under 12-year-old participants for 60 days (i.e. club racing sign on sheets, coach rosters groups) or alternative record keeping process. ● Maintain physical distancing practices as practical

	<ul style="list-style-type: none"> ● Follow gathering guidelines and no more than 100 inside and 100 people outside ● Sailors and coaches to stay within their own vessels
Crewed boats	<ul style="list-style-type: none"> ● Boat to be washed extensively prior to and post sailing, and sanitised where practical ● All crew understand the information regarding precautions for managing COVID-19 and keeping themselves safe ● Maintain physical distancing as practical ● Follow good hand washing hygiene protocols – sanitisers, hand washing and drying ● Face coverings not compulsory but recommended in confined spaces Face Covering Advice
Club Hardstands	<ul style="list-style-type: none"> ● Care to be taken to avoid more than 100 people congregating at communal points ● Maintain 2m physical distancing ● Hygiene & slow the spread signage recommended ● Encourage public to follow government guidelines ● Hygiene & cleaning protocol in place for amenities or shared facilities on site (i.e. toilet cleaning etc.)
Public and Club boat ramps / launching areas	<ul style="list-style-type: none"> ● Multiple groups of up to 100 can launch separately in large outdoor spaces if maintaining 2m physical distancing between groups ● Encourage public to follow government guidelines ● Maintain 2m physical distancing and face covering protocols ● Exercise good hand hygiene & cleaning protocols if handling shared or others equipment ● Phasing of activities is recommended ● Consider structure and planning around launching multiple fleets of boats – launching and returning at staggered times