**YACHTING NEW ZEALAND APPENDIX S *SUPPLEMENTARY SAILING INSTRUCTIONS* 2021-2024 TEMPLATE**

*GUIDELINES TO USE*

*This template provides a set of Supplementary Sailing Instructions designed to be used in conjunction with* ***Appendix S Standard Sailing Instructions*** *(page 146 - 151 RRS 2021-2024).*

*These standard sailing instructions may be used at any event in place of printed sailing instructions. Specific information/details relevant to the event is provided to sailors in the form of Supplementary Sailing Instructions.*

*Note: Appendix S can only be used if stated in Notice of Race.*

*Rule references within the supplementary sailing instructions use RRS, SI and NoR to denote the source of the rule. ‘RRS x’ is a rule in The Racing Rules of Sailing. ‘SI x’ is a rule in the Appendix S Standard Sailing Instructions, and ‘NoR x’ is a rule in the notice of race.*

***To use this template:***

*Follow the directions in italics to fill in the required information in the spaces where <angled brackets> appear. Instructions/further information is provided in red italics throughout the document. Delete these in the final version. There should be no <angled Brackets>, red italics or asterisk(\*) in the final document.*

*After deleting all inapplicable or unnecessary paragraphs, renumber all paragraphs in sequential order. Be sure that paragraph numbers are correct where one paragraph refers to another.*

*YNZ recommends that the Race Officer is involved with the drafting of the SSI’s and it is essential that the Race Officer at least reviews them before they are sent to YNZ for approval prior to publication.*

*<event name><year>*

*<[Dates – inclusive from equipment inspection, event measurement or the practice race until the final race or closing ceremony>*

*The Organising Authority is <Name of Organising Authority, Address, City, Country>*

**SUPPLEMENTARY SAILING INSTRUCTIONS (SSI)**

This sheet and Addendum A are supplements to Appendix S of the Racing Rules of Sailing *(page 146 RRS 2021-2024).*

**RULES**

**SSI 1** *<add any local bylaws or site-specific rules>*

**NOTICES TO COMPETITORS (SI 2)**

**SSI 2** The race office is located at *<location>* [, telephone *<phone number>*][, email *<email address>*].

The official notice board is located at *<Insert Location>*.

**SIGNALS MADE ASHORE (SI 4)**

**SSI 3** Signals ashore will be displayed on the flagstaff located at *<Insert Location>*.

**SSI 4** When flag AP is displayed ashore, ‘1 minute’ is replaced with ‘not less than *<number>* minutes’ in Race Signals AP.

*Create a table with “race areas” and “time in minutes” when the proximity to the land based venue is significantly different for some race areas.*

**SSI 5** [DP] Flag D with one sound means ‘Boats shall not leave the shore until this signal is made. The warning signal will not be made before the scheduled time or less than *<number>* minutes after flag D is displayed.’

*Use if boats launch from a controlled area close to the land based venue. Create a table with “race areas” and “time in minutes” when proximity to the land based venue is significantly different for some race areas. Note SSI 4 and SSI 5 can be combined into one table where there are multiple course areas. The time is usually the same for lowering AP and display of D.*

**SCHEDULE OF RACES AND CLASS FLAGS (SI 5 & 6)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Day/Date** | **Fleet/Class** | **Number of Races** | **Time of first warning signal** | **Class Flag** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

*Note: At least 7 races are required to be scheduled for a National Championship to be recognised.*

**SSI 6** On *<Insert Day and Date of last day of regatta>* no warning signal will be made after *<Insert Time>*.

**COURSES (SI 7)**

**SSI 7** The courses to be sailed, the order in which the marks are to be passed, and the side on which each mark is to be left are shown in Addendum A.

*Delete SSI 7 and the title above if the courses in appendix S are to be used.*

**SSI 8** In the event that a gate mark is missing and has not been replaced with an object displaying flag M, the remaining mark shall be rounded to port.

**MARKS (SI 8)**

**SSI 9** The description of the marks is *<in the table in Addendum A>* *or* *<below each course diagram>.* *Select the appropriate option*

**THE START (SI 9)**

**SSI 10** When a starting sequence is in progress, boats whose warning signal has not been made shall avoid the starting area. The starting area is defined as the area 50 metres from the starting line and marks in all directions.

**SSI 11** A boat starting later than four minutes after her starting signal will be scored Did Not Start without a hearing. This changes RRS A5.1and 5.2.

**TIME LIMITS (SI 12)**

|  |  |  |  |
| --- | --- | --- | --- |
| Fleet/Class | Target time for first finisher | Finish Window | Race time limit |
|  |  |  |  |
|  |  |  |  |

There is no prescribed time limit for the first boat to pass mark 1.

**PENALTY SYSTEM**

**SSI 12** For <skiff and catamaran, add other classes> classes rule 44.1 is changed so the Two-Turns Penalty is replaced by a One-Turn Penalty.

**SSI 13** If the NOR states that Appendix P will apply, Appendix P is changed by SSI 12 and SSI 14

**SSI 14** RRS P2.2 and P2.3 are deleted and RRS P2.1 is amended to “When a boat is penalised under RRS P1 her penalty shall be a Two-Turns Penalty under RRS 44.2. If she fails to take it she shall be disqualified without a hearing.”

*Include SSI 13 and SSI 14 only if Appendix P applies.*

**CHECK OUT AND CHECK IN**

**SSI 15** Boats shall comply with the following check out and check in procedure: *<Insert the procedure.>*

**SUPPORT VESSELS**

**SSI 16** All official and support vessels shall always have an engine safety cut out switch (kill cord) attached to the driver while the engine is running, unless prior written exemption has been provided by the Organising Authority.

**Addendum A**

ILLUSTRATING THE COURSE

*Include Course diagrams of course shapes as relevant.*

*The boat’s track is represented by a discontinuous line so that each diagram can describe courses with different numbers of laps. If more than one course may be used for a class, designate these courses in a similar way as those described in Appendix S, with one or two letters and number.*

*A range of standard course diagrams can be found on event resources page of Yachting New Zealand website*

[*https://www.yachtingnz.org.nz/race-officials/race-official-and-event-resources*](https://www.yachtingnz.org.nz/race-officials/race-official-and-event-resources)