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| **Alert Level** | **Level 2 Reduce -** Disease is contained, but risks of community transmission remain |
| **Government measures can be applied locally or nationally** | <https://covid19.govt.nz/alert-levels-and-updates/alert-level-2/> |
| **Yachting New Zealand measures undertaken** | * The Yachting New Zealand office is open. Some staff may work from home. * All NZL Sailing Team, Aon Fast Track and Aon Youth Clinic training is risk assessed and will proceed with appropriate measures of safety maintained. * Yachting New Zealand regattas are risk assessed, alternative methods of delivery are considered (online briefings, contact minimal, no prizegiving etc.) and will proceed with appropriate measures of safety maintained. * Meetings, workshops, events or external activities are risk assessed. Online options will still be encouraged. * No international travel * Limited domestic travel (outside of local area) for Yachting New Zealand staff or athletes. |

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| **Yachting New Zealand recommendation for yacht clubs** | Opening your club in Level 2 requires you to comply with the relevant Health and Safety requirements for Covid-19 demonstrated in an updated Health & Safety plan – click here for Worksafe NZ Covid 19 safety plan template.  At all alert levels, clubs and facilities need to meet all public health guidelines.  These include the following:  • Regular cleaning and disinfecting of surfaces  • Encouraging good hand hygiene by allowing frequent hand washing and sanitising  • Contact tracing is essential for ALL club visitors and sailors – data to be stored for 4 weeks minimum – for detailed information click here  • Not having unwell people at your facility  • Meeting physical distancing and gathering requirements  Establish for your club:  • The management of risks, gatherings, communal points and in turn implementing the changes in the club house, club facilities and informing members of changes and expected behaviours.  • Contact tracing procedure and how is information should it be needed by the Ministry of Health available 24hrs/day. Guidance on contact tracing can be found here including privacy and security advice.  • If the club has its own bar or kitchen where it sells food and drink, it may possible to operate however it must comply with the requirements for hospitality businesses – more information can be found on the MPI website |
| **Clubhouse** | • All workshops, face-to-face meetings and external activities should be risk assessed and reviewed to determine if they will proceed. Decisions made on a case-by-case basis ensuring public health and gatherings guidelines are always met.  • Ensure an up-to-date cleaning schedule and adequate provisions to facilitate good hygiene practices - especially any changing rooms, bathrooms, storage areas, kitchen facilities and bar equipment  • Signage at entrance ways advising any unwell or symptomatic people to not enter  • Consider management of communal points – limit gatherings to a maximum of 10 at any time both indoors & outdoors  • Being respectful of vulnerable people with pre-existing conditions, like heart and respiratory conditions, who need extra care  • Contactless EFTPOS at any kitchen or bar facility – avoid cash where possible  • Ensure adequate supplies of hand sanitiser and/or hand washing & drying stations available around all club facilities |
| **Changing rooms & toilets** | • Restrict total amount of people at a time allowed in changing rooms – dependent on changing room sizes ensuring minimum 2m distancing at all times  • Hygiene signage recommended & cleaning time notification |
| **Club Compounds/rigging areas** | • Care to be taken with events of over 100 people gathering - to avoid congregating at communal points, multiple groups can rig/de-rig in large outdoor spaces if maintain 2m physical distancing between groups  • Phasing of activities is recommended  • Hygiene & slow the spread signage recommended  • Exercise good hand hygiene & cleaning protocols if handling shared or others equipment  • Encourage public to follow government guidelines |
| **Club equipment** | • Hygiene signage recommended  • Ensure RIBs and any other common equipment e.g. tractors, trailers, hoses are thoroughly cleaned and disinfected after use  • Suggest only one tractor driver per day allocated & cleaning protocol  • Safety boats are only to be handled by designated skipper/coach  • Ensure that club boats are cleaned before and after each use and any shared equipment, like life jackets, are disinfected. |
| **Club Activities** | • All club events or regattas should be risk assessed and reviewed to determine if they will proceed. Decisions made on a case-by-case basis ensuring public health guidelines are always met |
| **Briefings/debriefs** | * 1. For event with other 100 competitors provide online options for:   2. o Briefings   3. o Registration   4. o Sailing Instructions and NORs   5. o Results   6. o Protests   7. o Debriefs |
| **Volunteers & staff** | • Ensure staff & volunteers are properly briefed on all information regarding precautions for managing COVID-19 and keeping themselves safe  • Ensure staff & volunteers are comfortable with the role they have and that they have no known health concerns  • Follow gathering guidelines and no more than 10 people congregating |
| **Coaching** | • Ensure coaches and sailors are properly briefed on all information regarding precautions for managing COVID-19 and keeping themselves safe  • Coaches to advise their sailors about contact tracing process outside of normal club activities or times  • Follow gathering guidelines  • Sailors and coaches to stay within their own vessel |
| **Crewed boats** | • Boat to be washed extensively prior to and post sailing, and sanitised where practical  • All crew understand the information regarding precautions for managing COVID-19 and keeping themselves safe  • Follow good hand washing hygiene protocols – sanitisers, hand washing and drying |
| **Public and Club boat ramps / launching areas** | • Follow gathering guidelines  • Encourage public to follow government guidelines  • Exercise good hand hygiene & cleaning protocols if handling shared or others equipment  • Phasing of activities is recommended  • Consider structure and planning around launching multiple fleets of boats – launching and returning at staggered times |
| **Club Hardstands** | • Follow gathering guidelines  • Maintain 2m physical distancing  • Hygiene & slow the spread signage recommended  • Encourage public to follow government guidelines  • Hygiene & cleaning protocol in place for amenities or shared facilities on site (i.e. toilet cleaning etc.) |