|  |  |
| --- | --- |
| **Alert Level** | **Level 2 Reduce -** Disease is contained, but risks of community transmission remain |
| **Government measures can be applied locally or nationally** | <https://covid19.govt.nz/alert-levels-and-updates/alert-level-2/>  |
| **Yachting New Zealand measures undertaken** | * The Yachting New Zealand office is open. Some staff may work from home.
* All NZL Sailing Team, Aon Fast Track and Aon Youth Clinic training is risk assessed and will proceed with appropriate measures of safety maintained.
* Yachting New Zealand regattas are risk assessed, alternative methods of delivery are considered (online briefings, contact minimal, no prizegiving etc.) and will proceed with appropriate measures of safety maintained.
* Meetings, workshops, events or external activities are risk assessed. Online options will still be encouraged.
* No international travel
* Limited domestic travel (outside of local area) for Yachting New Zealand staff or athletes.
 |

|  |  |
| --- | --- |
| **Yachting New Zealand recommendation for yacht clubs**  | Opening your club in Level 2 requires you to comply with the relevant Health and Safety requirements for Covid-19 demonstrated in an updated Health & Safety plan – click here for Worksafe NZ Covid 19 safety plan template. At all alert levels, clubs and facilities need to meet all public health guidelines. These include the following: • Regular cleaning and disinfecting of surfaces • Encouraging good hand hygiene by allowing frequent hand washing and sanitising • Contact tracing is essential for ALL club visitors and sailors – data to be stored for 4 weeks minimum – for detailed information click here • Not having unwell people at your facility • Meeting physical distancing and gathering requirements Establish for your club: • The management of risks, gatherings, communal points and in turn implementing the changes in the club house, club facilities and informing members of changes and expected behaviours. • Contact tracing procedure and how is information should it be needed by the Ministry of Health available 24hrs/day. Guidance on contact tracing can be found here including privacy and security advice. • If the club has its own bar or kitchen where it sells food and drink, it may possible to operate however it must comply with the requirements for hospitality businesses – more information can be found on the MPI website  |
| **Clubhouse**  | • All workshops, face-to-face meetings and external activities should be risk assessed and reviewed to determine if they will proceed. Decisions made on a case-by-case basis ensuring public health and gatherings guidelines are always met. • Ensure an up-to-date cleaning schedule and adequate provisions to facilitate good hygiene practices - especially any changing rooms, bathrooms, storage areas, kitchen facilities and bar equipment • Signage at entrance ways advising any unwell or symptomatic people to not enter • Consider management of communal points – limit gatherings to a maximum of 10 at any time both indoors & outdoors • Being respectful of vulnerable people with pre-existing conditions, like heart and respiratory conditions, who need extra care • Contactless EFTPOS at any kitchen or bar facility – avoid cash where possible • Ensure adequate supplies of hand sanitiser and/or hand washing & drying stations available around all club facilities  |
| **Changing rooms & toilets**  | • Restrict total amount of people at a time allowed in changing rooms – dependent on changing room sizes ensuring minimum 2m distancing at all times • Hygiene signage recommended & cleaning time notification  |
| **Club Compounds/rigging areas**  | • Care to be taken with events of over 100 people gathering - to avoid congregating at communal points, multiple groups can rig/de-rig in large outdoor spaces if maintain 2m physical distancing between groups • Phasing of activities is recommended • Hygiene & slow the spread signage recommended • Exercise good hand hygiene & cleaning protocols if handling shared or others equipment • Encourage public to follow government guidelines  |
| **Club equipment**  | • Hygiene signage recommended • Ensure RIBs and any other common equipment e.g. tractors, trailers, hoses are thoroughly cleaned and disinfected after use • Suggest only one tractor driver per day allocated & cleaning protocol • Safety boats are only to be handled by designated skipper/coach • Ensure that club boats are cleaned before and after each use and any shared equipment, like life jackets, are disinfected.  |
| **Club Activities**  | • All club events or regattas should be risk assessed and reviewed to determine if they will proceed. Decisions made on a case-by-case basis ensuring public health guidelines are always met  |
| **Briefings/debriefs**  | * 1. For event with other 100 competitors provide online options for:
	2. o Briefings
	3. o Registration
	4. o Sailing Instructions and NORs
	5. o Results
	6. o Protests
	7. o Debriefs
 |
| **Volunteers & staff**  | • Ensure staff & volunteers are properly briefed on all information regarding precautions for managing COVID-19 and keeping themselves safe • Ensure staff & volunteers are comfortable with the role they have and that they have no known health concerns • Follow gathering guidelines and no more than 10 people congregating  |
| **Coaching**  | • Ensure coaches and sailors are properly briefed on all information regarding precautions for managing COVID-19 and keeping themselves safe • Coaches to advise their sailors about contact tracing process outside of normal club activities or times • Follow gathering guidelines • Sailors and coaches to stay within their own vessel  |
| **Crewed boats**  | • Boat to be washed extensively prior to and post sailing, and sanitised where practical • All crew understand the information regarding precautions for managing COVID-19 and keeping themselves safe • Follow good hand washing hygiene protocols – sanitisers, hand washing and drying  |
| **Public and Club boat ramps / launching areas**  | • Follow gathering guidelines• Encourage public to follow government guidelines • Exercise good hand hygiene & cleaning protocols if handling shared or others equipment • Phasing of activities is recommended • Consider structure and planning around launching multiple fleets of boats – launching and returning at staggered times  |
| **Club Hardstands**  | • Follow gathering guidelines• Maintain 2m physical distancing • Hygiene & slow the spread signage recommended • Encourage public to follow government guidelines • Hygiene & cleaning protocol in place for amenities or shared facilities on site (i.e. toilet cleaning etc.)  |