

<b>Alert Level</b>	<b>Level 2 Reduce</b> - Disease is contained, but risks of community transmission remains
<b>Risk Assessment</b>	<ul style="list-style-type: none"> <li>Household transmission could be occurring.</li> <li>Single or isolated cluster outbreaks.</li> </ul>
<b>Government measures can be applied locally or nationally</b>	<ul style="list-style-type: none"> <li>People can reconnect with friends and family, go shopping, or travel domestically, but should follow public health guidance.</li> <li>Physical distancing of two metres from people you don't know when out in public is recommended, with one metre physical distancing in controlled environments like workplaces unless other measures are in place.</li> <li><b>From 12 midnight Thursday 18 February, gatherings must be restricted to a maximum of 100 people (both indoor and outdoor facilities), this will be reviewed again on Sunday 21 February.</b> For sailing, a gathering includes spectators, sailors, officials and volunteers.</li> <li>Sport and recreational activities are allowed, subject to conditions on gatherings, contact tracing, and where practical physical distancing.</li> <li>Public venues can open but must comply with public health measures.</li> <li>Wearing a mask or face covering is mandatory when travelling on any public transport.</li> <li>Businesses can open to the public but must follow public health guidance including in relation to physical distancing and contact tracing. Alternative ways of working encouraged where possible (e.g. remote working, shift based working, physical distancing, staggering meal breaks, flexible leave).</li> <li>It is safe to send your children to schools, early learning services and tertiary education. There will be appropriate measures in place.</li> <li>People at higher-risk of severe illness from COVID-19 (e.g. those with underlying medical conditions, especially if not well-controlled, and seniors) are encouraged to take additional precautions when leaving home. They may work, if they agree with their employer that they can do so safely.</li> </ul>
<b>Yachting New Zealand measures undertaken</b>	<ul style="list-style-type: none"> <li>The Yachting New Zealand office is open. Some staff may work from home.</li> <li>All NZL Sailing Team, Aon Fast Track and Aon Youth Clinic training is risk assessed and will proceed with appropriate measures of safety maintained.</li> <li>Yachting New Zealand regattas are risk assessed, alternative methods of delivery are considered (online briefings, contact minimal, no prizegiving etc.) and will proceed with appropriate measures of safety maintained.</li> <li>Meetings, workshops, events or external activities are risk assessed. Online options will still be encouraged.</li> <li>No international travel</li> <li>Limited domestic travel (outside of local area) for Yachting New Zealand staff or athletes.</li> </ul>

<p><b>Yachting New Zealand recommendation for yacht clubs</b></p>	<p>Before opening your club in Level 2 you need to comply with the relevant Health and Safety requirements for Covid-19 demonstrated in an updated Health &amp; Safety plan – <a href="#">click here</a> for Worksafe NZ Covid 19 safety plan template.</p> <p>At all alert levels, clubs and facilities need to meet all public health guidelines. Updated Level 2 guidelines can be found <a href="#">here</a>. These include the following:</p> <ul style="list-style-type: none"> <li>• Regular <a href="#">cleaning and disinfecting</a> of surfaces</li> <li>• Encouraging <a href="#">good hand hygiene</a> by allowing frequent hand washing and sanitising</li> <li>• Contact tracing is essential for ALL club visitors and sailors – data to be stored for 4 weeks minimum – for detailed information <a href="#">click here</a></li> <li>• Not having unwell people at your facility</li> <li>• Meeting physical distancing and gathering requirements</li> <li>• Wear <a href="#">face coverings</a> in situations where physical distancing is not possible</li> </ul> <p>Establish for your club:</p> <ul style="list-style-type: none"> <li>• The management of risks, gatherings, communal points and in turn implementing the changes in the club house, club facilities and informing members of changes and expected behaviours.</li> <li>• Contact tracing procedure and how is information should it be needed by the Ministry of Health available 24hrs/day. Guidance on contact tracing can be found <a href="#">here</a> including privacy and security advice.</li> <li>• If the club has its own bar or kitchen where it sells food and drink, it may possible to operate however it must comply with the requirements for hospitality businesses – more information can be found on the <a href="#">MPI website</a></li> </ul>
<p><b>Clubhouse</b></p>	<ul style="list-style-type: none"> <li>• All workshops, face-to-face meetings and external activities should be risk assessed and reviewed to determine if they will proceed. Decisions made on a case-by-case basis ensuring public health and gatherings guidelines are always met.</li> <li>• Ensure an up-to-date cleaning schedule and adequate provisions to facilitate good hygiene practices - especially any changing rooms, bathrooms, storage areas, kitchen facilities and bar equipment</li> <li>• Signage at entrance ways advising any unwell or symptomatic people to not enter</li> <li>• Consider management of communal points – limit gatherings to a maximum of 100 at any time both indoors &amp; outdoors</li> <li>• Being respectful of vulnerable people with pre-existing conditions, like heart and respiratory conditions, who need extra care</li> <li>• Contactless EFTPOS at any kitchen or bar facility – avoid cash where possible</li> <li>• Ensure adequate supplies of hand sanitiser and/or hand washing &amp; drying stations available around all club facilities</li> </ul>
<p><b>Changing rooms &amp; toilets</b></p>	<ul style="list-style-type: none"> <li>• Restrict total amount of people at a time allowed in changing rooms – dependent on changing room sizes ensuring minimum 2m distancing at all times</li> </ul>

	<ul style="list-style-type: none"> <li>• Hygiene signage recommended &amp; cleaning time notification</li> </ul>
<b>Club Compounds/rigging areas</b>	<ul style="list-style-type: none"> <li>• Care to be taken to avoid more than 100 people congregating at communal points, multiple groups of 100 can rig/de-rig in large outdoor spaces if maintaining minimum 2m physical distancing between groups</li> <li>• Phasing of activities is recommended</li> <li>• Hygiene &amp; slow the spread signage recommended</li> <li>• Exercise good hand hygiene &amp; cleaning protocols if handling shared or others equipment</li> <li>• Encourage public to follow government guidelines</li> </ul>
<b>Club equipment</b>	<ul style="list-style-type: none"> <li>• Hygiene signage recommended</li> <li>• Ensure RIBs and any other common equipment e.g. tractors, trailers, hoses are thoroughly cleaned and disinfected after use</li> <li>• Suggest only one tractor driver per day allocated &amp; cleaning protocol</li> <li>• Safety boats are only to be handled by designated skipper/coach</li> <li>• Ensure that club boats are cleaned before and after each use and any shared equipment, like life jackets, are disinfected.</li> </ul>
<b>Club Activities</b>	<ul style="list-style-type: none"> <li>• All club events or regattas should be risk assessed and reviewed to determine if they will proceed. Decisions made on a case-by-case basis ensuring public health guidelines are always met</li> </ul>
<b>Briefings/debriefs</b>	<ul style="list-style-type: none"> <li>• Provide online options for: <ul style="list-style-type: none"> <li>○ Briefings</li> <li>○ Registration</li> <li>○ Sailing Instructions and NORs</li> <li>○ Results</li> <li>○ Protests</li> <li>○ Debriefs</li> </ul> </li> </ul>
<b>Volunteers &amp; staff</b>	<ul style="list-style-type: none"> <li>• Ensure staff &amp; volunteers are properly briefed on all information regarding precautions for managing COVID-19 and keeping themselves safe</li> <li>• Ensure staff &amp; volunteers are comfortable with the role they have and that they have no known health concerns</li> <li>• Follow gathering guidelines and no more than 100 people congregating</li> </ul>
<b>Coaching</b>	<ul style="list-style-type: none"> <li>• Ensure coaches and sailors are properly briefed on all information regarding precautions for managing COVID-19 and keeping themselves safe</li> <li>• Coaches to advise their sailors about contact tracing process outside of normal club activities or times</li> <li>• Follow gathering guidelines and no more than 100 people congregating</li> </ul>

	<ul style="list-style-type: none"> <li>Sailors and coaches to stay within their own vessel</li> </ul>
<b>Crewed boats</b>	<ul style="list-style-type: none"> <li>Boat to be washed extensively prior to and post sailing, and sanitised where practical</li> <li>All crew understand the information regarding precautions for managing COVID-19 and keeping themselves safe</li> <li>Follow good hand washing hygiene protocols – sanitisers, hand washing and drying</li> </ul>
<b>Public and Club boat ramps / launching areas</b>	<ul style="list-style-type: none"> <li>Multiple groups of up to 100 can launch separately in large outdoor spaces if maintaining 2m physical distancing between groups</li> <li>Encourage public to follow government guidelines</li> <li>Exercise good hand hygiene &amp; cleaning protocols if handling shared or others equipment</li> <li>Phasing of activities is recommended</li> <li>Consider structure and planning around launching multiple fleets of boats – launching and returning at staggered times</li> </ul>
<b>Club Hardstands</b>	<ul style="list-style-type: none"> <li>Care to be taken to avoid more than 100 people congregating at communal points</li> <li>Maintain 2m physical distancing</li> <li>Hygiene &amp; slow the spread signage recommended</li> <li>Encourage public to follow government guidelines</li> <li>Hygiene &amp; cleaning protocol in place for amenities or shared facilities on site (i.e. toilet cleaning etc.)</li> </ul>