# PART 4 ADMINISTRATION OF RACING RULES, RACE OFFICERS, JUDGES AND UMPIRES

#### 4.0.0 Preamble

The availability of competent personnel is essential to ensure fair and consistent yacht racing for sailors.

Yachting New Zealand may appoint suitably experienced and qualified Race Officials so that organising authorities can have confidence in selecting personnel in making appointments to important events. Regulation 4.5.4 requires nationally certified officials for certain events. For a number of National Events and selection trials, Yachting New Zealand itself appoints some or all of the officials.

From time to time Yachting New Zealand supports the nominations of very experienced and qualified personnel to World Sailing for appointment as International Officials.

Yachting New Zealand actively seeks to improve and maintain the quality of Judging, Umpiring and Race Management by promoting seminars and symposiums and by circulating information to keep active Race Officials educated and informed and improve their ability to serve the sport.

#### 4.1 APPOINTMENT OF JUDGES

- 4.1.1 National Judges are experienced sailors who have met the required levels of experience and qualification and who have the ability to serve as competent Judges. They serve on protest committees which carry on the roles prescribed in the Racing Rules of Sailing, including the hearing of protests and judging under Appendix P.
- 4.1.2 Candidates for initial appointment will:
  - Have wide yachting experience and be active in yacht racing;
  - Have a sound knowledge of the Racing Rules, the World Sailing Case Book and the World Sailing Judges Manual (all available from the World Sailing website).
  - Have race organisation and race management experience;
  - ♦ Have a judicial temperament, mature judgement and a record of integrity
  - Meet acceptable behavioural standards and be able to play a team role.
  - ♦ Have a demonstrable sound understanding of the requirements for successfully chairing a protest committee.
  - Have:
    - a) Attended a Yachting New Zealand National Judging seminar within the previous 2 years,
    - b) passed the written examination
    - c) demonstrated suitable experience as a judge

#### 4.1.3 Appointment

Initial appointment will be for a nominal 4 years, with the termination date being the nearest June 30th to the fourth anniversary of the appointment date.

#### 4.1.4 Renewal

Renewal will be on a four-yearly basis. To qualify for renewal, a candidate shall demonstrate that he or she has, during the previous four years, been an active judge, maintaining a level of knowledge, skill and behaviour that is expected of a National Judge. They shall also comply with one of the following methods of renewal:

### Method 1. A candidate shall:

- have attended a Yachting New Zealand National Judging Seminar in the past two years; and
- have passed the written examination in the previous two years

#### Method 2. A candidate shall:

- have attended at least two Yachting New Zealand Judges' Forums in the past four years; and
- have passed the written examination in the previous two years

#### 4.1.5 Yachting New Zealand Club Judges

Applications will be considered for appointment as Yachting New Zealand Club Judges.

Criteria for appointment are:

- ♦ Have demonstrated experience at club protest level
- Attendance at Yachting New Zealand National Judging Seminar in the previous two years; and
- a pass in the written examination

Revalidation – as per initial application, in each case for 4 years.

#### 4.1.6 Judge Emeritus

To be awarded by Yachting New Zealand Race Officials Committee to a Judge in recognition of their long service to judging in the sport.

The operational status of Judge Emeritus is that of National Judge.

#### 4.2 APPOINTMENT OF UMPIRES

4.2.1 Umpires are experienced sailors who are appointed to the umpiring team in match and team racing events where on-the-water umpiring is used.

National Umpires are umpires who are experienced sailors who have met required levels of experience and qualification, and who have the ability to serve as competent umpires.

- 4.2.2 Candidates for appointment as National Umpires will:
  - Have wide yachting experience and be active in yacht racing;
  - ◆ Have a sound knowledge of the Racing Rules, the World Sailing Call Book and the World Sailing Umpires manual (all available from the World Sailing website).
  - Have a judicial temperament, mature judgment and a record of integrity;
  - ◆ Have attended a Yachting New Zealand umpires' seminar in the previous two years, sat and achieved a mark of 75% in a written examination (65% for Club Umpire), and passed a practical test;
  - ♦ Have submitted a log of events participated in or a detailed list of experience.

## 4.2.3 Appointment

Initial appointment will be for a nominal 4 years, with the termination date being the nearest June 30<sup>th</sup> to the fourth anniversary of the appointment date.

4.2.4 Renewal will be on a four yearly basis. Renewal may be based on experience during the previous four years. Yachting New Zealand may require attendance at a YNZ approved seminar. Yachting New Zealand requires that for renewal an umpire must sit and pass a written examination within the past four years.

## 4.2.5 Umpire Emeritus

To be awarded by Yachting New Zealand Race Officials Committee to an Umpire in recognition of their long service to umpiring in the sport.

The operational status of Umpire Emeritus is that of National Umpire.

#### 4.3 APPOINTMENT OF RACE OFFICERS

- 4.3.1 National Race Officers are experienced sailors who have met required levels of experience and qualification and have the ability to serve as Race Officers for important events.
- 4.3.2 Candidates for appointment as National Race Officers will:
  - Have wide yachting experience and be active in yacht racing
  - Have in-depth racing race management experience and be an active Race Officer
  - ◆ Have in-depth knowledge of the racing rules pertaining to race management and of the Yachting New Zealand version of the World Sailing Race Management Manual.
  - ♦ Have:
    - a) Attended a Yachting New Zealand Race Management seminar within the previous 2 years,
    - b) passed the written examination (80%)

 c) demonstrated suitable experience, including satisfactorily conducting a major event under the supervision of a National Race Officer

In general National Race Officers will be experienced in running both major single and multi-class regattas. They may have either dinghy or keelboat bias but preferably some experience in both.

- Setting on-the-water start lines
- ◆ Laying courses determined by wind direction
- Undertaking changes to courses on-the-water due to changes in wind direction
- Running races at various venues for various Organising Authorities

#### 4.3.3 Appointment

Initial appointment will be for a nominal 4 years, with the termination date being the nearest June 30th to the fourth anniversary of the appointment date.

#### 4.3.4 Renewal

Renewal will be on a four yearly basis. To qualify for renewal, a candidate shall demonstrate that he or she has, during the previous four years, been an active race officer, maintaining a level of knowledge, skill and behaviour that is expected of a National Race Officer. They shall also comply with one of the following methods of renewal:

#### Method 1. A candidate shall:

- have attended a Yachting New Zealand Race Management Seminar in the past two years; and
- ♦ have passed the written examination (80%) in the previous two years

#### Method 2. A candidate shall:

- have attended at least two Yachting New Zealand Race Officers Conferences in the past four years; and
- ♦ have passed the written examination (80%) in the previous two years

## 4.3.5 National Race Officers are expected to undertake training of Race Management personnel

## 4.3.6 Yachting New Zealand Club Race Officers

Applications will be considered for appointment as Yachting New Zealand Club Officers.

## Criteria for appointment are:

- Have demonstrated experience in competently running club and/or regional events
- Have attended a Yachting New Zealand Race Management Seminar within the previous two years; and

- ♦ have achieved a mark of 65% or more in the written examination
- Applications to be endorsed by a club

Revalidation – as per initial application, in each case for 4 years.

#### 4.3.7 Race Officer Emeritus

To be awarded by Yachting New Zealand Race Officials Committee to a Race Officer in recognition of their long service to being a Race Officer in the sport.

The operational status of Race Officer Emeritus is that of National Race Officer.

#### 4.4 INTERNATIONAL APPOINTMENTS

World Sailing requires the endorsement of the National Authority for all new International Race Official Appointments. World Sailing considers applications once a year and the application has to be in the hands of World Sailing by 31 August for consideration at its November Conference. Yachting New Zealand will normally conclude its approval process at its mid winter meeting (usually May/June) prior. Persons considering applying for International status should contact Yachting New Zealand's management and/or Race Officials Committee Chairman well in advance of that time as the Committee will almost invariably want to do some in-depth investigation before it makes a positive recommendation. Notification of intention to Yachting New Zealand 12 months in advance of World Sailing's application closing date is suggested. Applicants should be aware that Yachting New Zealand generally requires a higher standard than the minimum set by World Sailing before it will endorse applications. Yachting New Zealand also reviews applications for renewal of international appointments.

New Zealand officials holding World Sailing International qualifications will be deemed to hold corresponding NZ National status. Their term as an NZL National Official will terminate on June 30th four years following the end of their World Sailing appointment by which time they will be required to apply to Yachting New Zealand for reappointment under the Yachting New Zealand process.

Regulation 4.3.4 Adopted 15<sup>th</sup> April 2016 Regulations 4.2 Adopted 9 October 2012 Regulations 4.1 & 4.3 Adopted 28 June 2018 Regulation 4.4 Adopted 16 May 2008

#### 4.5 RACING RULES, REGULATIONS AND PRESCRIPTIONS ADMINISTRATION

## 4.5.1 Spare

## 4.5.2 Action by Yachting New Zealand in the event of an allegation of Gross Misconduct – Ref Rule 69.2 (Currently under review)

- i) YNZ shall appoint from time to time one or more Complaints Commissioners, a Rule 69 Hearings Committee and a convener of that committee.
- ii) A report under rule 69.2 or any other report shall be in writing and must detail the alleged gross infringement of a rule, or of good manners or sportsmanship, or conduct it is alleged has brought the sport into disrepute.
- iii) All written reports shall be referred to one or more of the Complaints Commissioners who may:
  - (a) decide to take no action, or
  - (b) investigate the report.

If the Commissioner(s) considers, after investigations, that a hearing is appropriate, the Commissioner(s) shall present evidence before a panel of not less than three Hearing Committee members chosen by the Hearings Committee Convener.

- iv) Before a hearing takes place, a copy of the complaint shall be provided to the person or persons the subject of it.
- v) Notification of the hearing shall be given to the person or persons against whom the complaint is made, with advice that they may attend the hearing, may be represented and may make submissions and present evidence relating to the complaint.

Adopted 10 December 2004

### **4.5.3** New Zealand Representation – previously Addendum B

#### i) Authority

Except for the Olympic Games, Yachting New Zealand is the sole authority for the awarding of New Zealand representation in the sport of yachting.

For the Olympic Games, Yachting New Zealand is the sole nominating body for yachting nominees to the New Zealand Olympic Committee for inclusion in the New Zealand Olympic Team. In the event of yachting being included in the Commonwealth Games, the same provisions as those for the Olympic Games shall apply.

## ii) Monograms

The right to wear the Silver Fern or equivalent may be awarded to those people who have obtained New Zealand representative status in accordance with this addendum. The event may also be added to the monogram.

#### iii) Delegation

- a) Yachting New Zealand may delegate to a member club or member class association the responsibilities of conducting selection trials, evaluation races or other functions associated with the process of nominating persons for New Zealand representative status.
- b) A club or association wishing to conduct selection trials or evaluation races or nominate persons for New Zealand representative status, shall apply to Yachting New Zealand for approval to do so at least four months preceding such trials, races, or time of nomination. Unless otherwise required by Yachting New Zealand in any particular case, the delegated responsibilities shall be

exercised in accordance with the following requirements.

## iv) Team or Limited Entry Events

- a) In the case of an international event in which the number of entries per country is limited or the event is a teams event, there shall be written nationwide notice issued by the delegated authority inviting eligible interested yachts and/ or crews to register their interest in participating in the international event prior to a date approved by Yachting New Zealand. Such registration of interest may be in the form of an entry to a series of selection trials or evaluation races approved as such by Yachting New Zealand.
- b) If the number of yachts and / or crews registering their interest as per 4(a) above exceeds the national allocation of entries or the size of team, a series of selection trials or evaluation races shall be held in accordance with clause 6. Applications for dispensation from this requirement may only be made in writing to the CEO of Yachting New Zealand, who may refer the application to the Selection Committee.
- c) If the number of yachts and crews registering their interest as per 4(a) above does not exceed the national allocation of entries or the size of team, any requirement to conduct selection trials may be waived by Yachting New Zealand in

which case New Zealand representative status will be decided in accordance with 8(c) below.

### v) Individual Entry Events

In the case of an international event in which yachts and /or crews may enter on an individual basis (e.g. Finn Gold Cup, One Ton Cup, America's Cup, World Championships with unrestricted entries), New Zealand representative status will be decided in accordance with 8(c) below. Nominations for such representation shall be made by a member club/s of Yachting New Zealand in accordance with clause 7 below.

#### vi) Selection Trials/ Evaluation Races

Unless otherwise approved by Yachting New Zealand, selection trials and evaluation races shall be conducted in accordance with the following:

- a) application for approval of such trials/races shall be lodged with Yachting New Zealand at least four months prior to such trials/races:
- b) trials/races to be held at one location;
- c) a travel equalization scheme or regionally compensated entry fee is encouraged;
- the format of the trials/races should closely parallel the international event, especially as to courses and points system;
- e) trials/races to be conducted in accordance with the RRS and Yachting New Zealand prescriptions under the control of a Yachting New Zealand approved National Race Officer or with an approved Supervisor;
- f) the Race Officer or Supervisor shall submit a written report on the trials/races to Yachting New Zealand within 7 days of the completion thereof:
- g) crews shall be named on the trials/races entry form. Any crew change occurring after the trials/races shall be subject to approval by the Selection Committee.

#### vii) Nomination Procedure

The delegated organising club or class association shall forward nominations for representative status to Yachting New Zealand together with the following details:

- a) availability of vachts nominated;
- b) availability of same crew that participated in the selection trials/evaluations races:
- c) crew's membership of an affiliated club;
- statement of competitive standard of nominees relative to NZ's general international standard(s) in the respective class/event;
- e) nomination for manager (if one is required) including supporting details.

The above details shall be submitted to the Selection Committee to determine if representative status shall be granted, with consideration to the selection criteria set out in 8(c).

### viii) Selection Criteria

- a) For an event in which the national number or allocation of entries is limited (other than a team racing event) representative status shall be granted on the basis of finishing order in approved selection trials. For the results of such a trial to be used for representative selection a minimum number of boats equal to the New Zealand allocation of places, plus one, must have started in any one race. In the event that fewer than this number of boats starts, New Zealand representative status will be conferred on application to and at the discretion of the CEO.
- b) For team events and individual entry events and for nominees not covered by 8(a) above, representative status will be assessed by the Selection Committee using the criteria in 8(c) below.
- c) The criteria to be used by the Selection Committee under 8(b) above shall be the ability to represent New Zealand with distinction having regard to comparative international standards and past performance of New Zealanders in the respective event.

#### ix) Selection Committee

The Selection Committee shall consist of persons appointed by the CEO of Yachting New Zealand.

The Committee Chairman shall be appointed by the CEO of Yachting New Zealand.

Decisions of the Selection Committee shall be final.

#### x) Contracts and Reports

Representatives may be required to sign a contract with Yachting New Zealand confirming their discipline, fitness, media sponsorship obligations, availability and provision for refund of financial assistance in the event of obligations not being fulfilled. Each representative or team manager to whom he/she is responsible shall submit to Yachting New Zealand within two months of each event a full written report giving details of his/her performance, number of entries and competing countries and all other relevant information.

### xi) Register

Yachting New Zealand shall maintain a register of all New Zealand representatives and their performances.

## 4.5.4 Yachting New Zealand approval of National Championships and Other Major Events

Yachting New Zealand approval is required for any event that is described as a National Championship, uses the word "national" in the title of the event, or any of the promoters, organisers or any other organisation officially connected with the event, represents or holds out in any way that the event is a National Championship or does the foregoing in such a way that the event is reasonably perceived to be a National Championship.

Each class that is affiliated to Yachting New Zealand is automatically granted the right, subject to the requirements of this regulation to hold one National Championship annually. An event listed in the Grouping of Events that is not a class event is entitled to be run annually and confer the title "National Champion".

A class that does not meet the criteria to hold a National Championship may hold a class championship.

In the event where two Organising Authorities apply to hold the same event the applications shall be referred to the Yachting New Zealand committee deemed most appropriate by the Chief Executive to make recommendations to Yachting New Zealand.

#### **Objectives**

This regulation aims to ensure there is value in the title of "National Champion" and ensure National and World Championship events are sailed in accordance with the practices and procedures that apply to major events that shall be of a uniformly high standard of organisation on the water and on shore.

The regulation also aims to ensure all New Zealand sailors can be informed of the opportunity to compete for the title of "National Champion".

#### Criteria

#### **Organising Authority**

The Organising Authority shall comply with Racing Rules of Sailing rule 89.1.

### **Notice to Yachting New Zealand**

Yachting New Zealand shall be advised of the name of the Class(es), the Organising Authority and the planned dates of the event as soon as this information is available, but by June 30th prior to the season or at no later than 6 months before the competition, whichever occurs earlier.

The following must be included:

- The Class(es)
- The proposed venue of the event
- The proposed dates of the event
- The club or other organisation which will form the Organising Committee to conduct the Championship

Any other details requested by Yachting New Zealand

## **Name of National Championship**

The name of a National Championship shall be: {year} {naming rights sponsor} New Zealand {class} National Championship.

Where an event does not comply with these criteria it may not have the term National in its title.

## **Notice of Race and Sailing Instructions**

The Notice of Race and Sailing Instructions shall be in accordance with Racing Rules of Sailing appendix K and L as modified by Yachting New Zealand and shall be approved by Yachting New Zealand before publication.

Any preliminary Notice of Race which is published shall contain a statement as to the date by which the final Notice of Race will be published.

Yachting New Zealand prescribes to rule 89.2

Yachting New Zealand prescribes that for the purposes of ensuring that all world or international events sailed within New Zealand waters will comply with the rules in all respects, the organising authority shall, not less than one month before the issue of any Notice of Race, send to Yachting New Zealand a draft of that Notice of Race and any supplementary information it may then require. No such Notice of Race shall be issued by the organising authority to potential competitors unless Yachting New Zealand or World Sailing has consented to the issue of that Notice of Race.

#### **Time Frames**

| End of May  | Yachting New Zealand writes to all affiliated Classes active in New Zealand and organisers of principal events requesting details of next season proposed National Championships and major events       |
|-------------|---|
| End of June | Classes and/or Organising Authority are to have responded to Yachting New Zealand.  |
| June        | Yachting New Zealand supports Organising Authorities and Classes to comply with requirements of this addendum.  |
| July        | Calendar published by Yachting New Zealand. Yachting New Zealand will appoint a Supervising Race officer for each event to review the regatta NOR and SI and otherwise advise the Organising Authority, |

A draft of the Notice of Race should be received by Yachting New Zealand for approval at least 4 months prior to the event.

A draft of the Sailing Instructions should be received by Yachting New Zealand for approval two month prior to the event.

The Notice of Race shall be published and communicated to all clubs known to race the class, 3 months prior to the event.

## **Eligibility to Hold a National Championship**

The championship shall be for a Yachting New Zealand affiliated Class, full World Sailing class affiliated to Yachting New Zealand or other major event listed below.

Offshore keelboat events requiring Cat 1 or 2 are not covered by this regulation. Please refer to Yachting New Zealand Addendum D.

#### Insurance

The Organising Authority is required to hold adequate insurance to cover the Organising Authority, its officers, employees, and any members or other volunteers assisting the Organising Authority in conducting the event, against any claims by third persons arising from the event. This shall include:

- current Public Liability insurance to a minimum of \$5,000,000. This cover must have no marine and/or watercraft restrictions.
- 3rd party liability insurance for vessels operated by the Organising Authority for the event

It is highly recommended that Organising Authorities require competitors to be insured with valid marine third-party liability insurance of \$1,000,000 for dinghies and \$5,000,000 for keelboats.

#### **Class Rules**

The Organising Authority shall make available to the Protest Committee the current class rules and championship guidelines for each class competing in the event.

#### Eligibility

All entrants and crew members shall be financial members of a yacht club affiliated to Yachting New Zealand, or be a member of his/her Member National Authority or one of its affiliated organizations (such membership shall be established by the competitor). Each crew shall comply with World Sailing Regulation 19. When the event is a World Sailing ranking event, entrants shall also have an "World Sailing Sailor ID".

#### Advertising

The boats shall comply with World Sailing Regulation 20.

#### **Recognition of Winners**

The winner(s) of the events will be recognised as Yachting New Zealand National Champions provided that:

The event is a National Championship

All conditions of this Regulation 4.5.4 have been complied with

A minimum of 7 races shall be scheduled of which a minimum of 5 races are required to be completed to constitute a series.

A minimum of six yachts must have started in any one race in the series (with the exception of the following classes: Skud 18, 2.4, Sonar, Hansa 2.3, Hansa Liberty, Hansa 303 – Single Handed, Hansa 303 – Double Handed where 5 yachts must have started in any one race in the series).

A Female National Champion shall be recognised in national championships where a minimum of six all-female crewed yachts have started in any one race in the series.

Yachting New Zealand prescribes that the winner, regardless of nationality, shall be recognised as the Yachting New Zealand National Championship.

#### Post Event

### Within Two Weeks of the Event

Within two weeks after the event the Organisers should forward to Yachting New Zealand

- A set of final results detailing: Sail Number, Boat Name, Full Name of Skipper and Crew, Club or Nationality of entry.
- Names and contact details of all members of the winning crew.
- Yachting New Zealand will include this information on their website
- An event report; providing comment on the event, its success or otherwise, as well as details of any lessons learnt from conducting the event.
- A development report detailing the organiser's suggestions and recommendations as to the continued development and improvement of the event.

## Grouping of Events

| <b>Group A Events</b> | Group B Events          | Group C Events            |
|-----------------------|-------------------------|---------------------------|
| Optimist National     | All Olympic Classes     | YNZ National              |
| Championships         | National Championships  | Championships for YNZ     |
|                       |                         | affiliated Classes not in |
|                       |                         | group A or B              |
| P Class National      | World Sailing Youth     | National Keelboat         |
| Championships         | Sailing World           | Championship              |
|                       | Championships Selection |                           |
|                       | Events                  |                           |
| Starling National     | Selection regattas for  | National Woman's          |
| Championships         | Olympic Class World     | Keelboat Championship     |
|                       | Championship            |                           |
|                       | Qualification           |                           |
| O'pen BIC National    | Continental             | National IRC              |
| Championships         | Championships sailed in | Championship              |
|                       | NZ                      |                           |
|                       | World and Regional      | National PHRF             |
|                       | Championship sailed in  | Championship              |
|                       | NZ                      |                           |
|                       | World Sailing Grade One | National Sports Boat      |

| and Two Ranking Events sailed in NZ                               | Championships  |
|---|--|
| World Sailing Grade One and Two Match Racing events sailed in NZ  | National Trailer Yacht<br>Championships                              |
| World and Regional<br>Team Racing<br>Championship sailed in<br>NZ | National Match racing<br>Championship                                |
|   | National Woman's Match<br>Racing Championship                        |
|   | World Sailing Grade Three<br>Match Racing events<br>sailed in NZ     |
|   | National Secondary<br>Schools Team Racing<br>Championship            |
|   | National Open Team<br>Racing Championship                            |
|   | Secondary School<br>Keelboat (Fleet) Racing<br>National Championship |
|   | Masters Keelboat National<br>Championship                            |

#### **Race Officer**

For Group A events Yachting New Zealand will appoint the Race Officer.

For Group B events the Organising Authority shall recommend a National Race Officer with experience of the boats of the class or type sailing in the event for Yachting New Zealand's approval.

For Group C events the Organising Authority shall appoint a National Race Officer with experience of the boats of the class or type sailing in the event.

Organising authorities shall be responsible for costs incurred by Race Officials for travel, accommodation, per diem and other costs. The organisers should refer to the YNZ paper "Guidelines Approved by the Yachting New Zealand for Judges, Umpires and Race Officers Expense Reimbursements".

### **Protest Committee**

For Group A events Yachting New Zealand will appoint the Protest Committee.

For Group B events where an International jury is not appointed the Organising Authority shall recommend a protest committee for Yachting New Zealand's approval, which shall be a minimum of 3 persons and includes a minimum of one International Judge or two National Judges.

For Group C events the Organising Authority shall appoint a protest committee which shall be a minimum of 3 persons and includes a minimum of one National Judge. When it is not possible to provide the services of a National Judge to attend the event, subject to approval by the chairman of the judges subcommittee before the start of the event, a protest committee consisting of 3 persons and a National Judge on telephone link will be acceptable.

Organising authorities shall be responsible for costs incurred by Race Officials for travel, accommodation, per diem and other costs. The organisers should refer to the YNZ paper "Guidelines Approved by the Yachting New Zealand for Judges, Umpires and Race Officers Expense Reimbursements".

#### National Championships of Inactive Classes

With the prior approval of Yachting New Zealand; Olympic Classes that are not active in New Zealand may have their Class Champions determined at an event sailed overseas provided a minimum of 3 boats, that comply with World Sailing eligibility requirements to represent New Zealand at the Olympic Games compete in the event. Approval of Yachting New Zealand is required 6 months before the event.

## Yachting New Zealand Media Support Guidelines

It is important to the sport of sailing that principal and major events receive due media exposure. Yachting New Zealand is skilled in media relations and communications and will assist the Organising Authority to gain media exposure for the event by providing advice and support on request. The Organising Authority should endeavour to fulfil the following steps with respect to media exposure:

- Appoint a competent person to manage media and communication relating to the Event.
- List the Event on the www.yachtingnz.org.nz on-line calendar
- Compile a list of relevant local and national media contacts (available on request from Yachting New Zealand)
- Provide Event information in advance, and during competition via written media releases. (Advice on preparing media releases available on request from Yachting New Zealand)
- Publish reports and results on the Event, Class and/or Club website.
- A Media boat, provided by the Organising Authority, with competent driver should where possible be available for the duration of the event.
- Engaging an event photographer would be encouraged, and images provided to the media.

## Dispensation

Yachting New Zealand may give dispensation to requirements of this addendum upon application from the Organising Authority prior to the event. Applications for dispensation shall be addressed to the Chief Executive of Yachting New Zealand who shall refer the application to the Chair of the Race Officials Committee (ROC) for their consideration. YNZ will advise all relevant parties of their decision as soon as possible.

## 4.5.5 Arbitration

This regulation has been deleted and replaced by World Sailing Racing Rules of Sailing Appendix T.

Adopted 16th December 2016