



RISK MANAGEMENT CHECKLIST

Below is some guidance and a few questions to see if your risk management planning measures up.

What a risk management plan does:

- Helps protect the safety of all people involved, sailors, club members, volunteers and the public.
- Helps identify the areas of significant risk.
- Helps to run more efficient programmes and events

Risk Management Checklist

- Do you have a risk management plan, is it documented?
- Are people involved in the club aware of the risk management plan?
- Does everyone involved know who the Safety Officer is on each day?
- Is the Safety Officer clearly aware of their role and responsibilities?
- Have your club rescue boat operators received proper training? Has their training been documented?
- Does the equipment on your rescue boats meet the Yachting New Zealand guidelines?
- Has the club considered what it can do to protect the general public?
- Does the club regularly and frequently document new hazards and risks?