

New Zealand International Optimist Dinghy Association Nationals Preparation Document

Prepared by Wayne Holdt Yachting New Zealand Central Region RSO for NZIODA

Sponsorship

- Deal with NZIODA regarding major sponsor Toyota. The NZIODA president will initiate a meeting with the GM at Toyota NZ and the host club representative. October usually seems to suit Toyota. Each year the host club has prepared a proposal for presentation to Toyota.
- All invoicing for Toyota sponsorship will be done by NZIODA when all host club responsibilities are complete after the event. Toyota sponsorship is not a given each year but they have supported the event for many years.
- Meet with local Toyota dealer.
- Toyota may supply 6mtr x 6mtr Marquee, which is usually used by overseas teams and clubs that have no tent.
- Green fleet sponsor at the moment is Sailone; get in touch with Keith regarding last nats sponsorship deal.
- Spot prizes for all competitors(is very popular with the kids)

NZIODA Fees

- Rig Racks: A \$400.00 fee is payable to NZIODA for the use of the rig racks (cost of transport to venue is host clubs)
- A fee (An association levy) of \$20.00 for each NZ open fleet entry is payable to the NZIODA.
- All trophies to be collected by NZIODA (they may need reminding) List Attached

On Shore Facilities

- A marquee (24mtrs x 10mtrs approx) or building capable of fitting 300 people (approx) for briefings/opening/daily spot prize draws.
- Race Office with information desk
- Host club responsible for making sure all measurement numbers from Spars, Sails, Foils, Hull, NZIODA membership numbers and proof of club membership are on the entry form before completing registration. NZIODA has birth dates of all association members verified on their data base to save entrants showing proof of birth date. A copy is available from the NZIODA secretary.
- Area for 20 small club tents and storage for 200-250 optimist dinghy's around them
- Area for 70 RIBs to be stored
- Night time security
- Jury Room

- Somewhere to do a safety check on Optis (all weather) (form Attached)
- Sign on/off all weather facility (have still racing score forms available there).
- Launching system for 70 Ribs plus race management boats.
- A covered in structure or shed capable of housing 180 Opti rigs(sprits up or down) in the NZIODA racks (the other 60 are normally taken to the tents by clubs)
- Coffee truck or similar.
- Kitchen/Food outlet
- Health and safety plan. ON and OFF the water.
- First Aid / Emergency station.
- Toilet facilities to cater for the competitors and supporters.

Judges/Measurer

- 8 Judges will be required, some may be sourced locally.
- If Teams racing is included more judges will be required for that day/s depending on the number of teams competing. These can be local youth sailors and may pair up with the experienced judges.
- They will require their travel, accommodation (or billet), lunch and a \$20 each per day allowance.
- They will require 4 RIBs of around 4.5mtrs.
- Judges will supply their own flags
- Optimist class measurer will be provided by NZIODA and the regatta organizers need to reimburse travel costs.
- Inflatable for measurer.

Race Management

- NZIODA must approve the format of the championship, NOR and Sailing Instructions before they are released.
- Start boat capable of having 7 people on board, mast 5mtrs high with orange flag of 2mtrs.
- Start Pin boat, inflatable capable of carrying 3-4 people, 5mtr mast with 2mtr orange flag, and anchor buddy.
- Gate boat (2 if possible) with mark warps the same length.

- 2 Finish boats (these may be hard sided) with orange flags, also fleet flags and sound system.
- Emergency plan attached(adapt for local setup)
- 3 small marks laid behind start line for waiting area.
- Marshall Boats 4 works ok.
- Marks 1 & 2 can be borrowed from the Laser Association and the gate marks can be same or can be red cylindrical marks.
- A mark half way between the course and the launching area may help as a tag on mark.
- Orange danger tape to be used as crew safe boat tagging.
- Support boat registrations can be done at the Support boat briefing.
- Green Fleet runs on a separate course.
- Flag Pole that has two arms on it or two flag poles (one for green and one for open fleets)

General

- Website, set up own with link from NZIODA site, either clubs own one or Sportsground is a free option and is easy to use.
- Entry Form (attached) may be online or internet banking payment systems.
- NZIODA should be responsible for their association membership fees and also the proof of age requirement.
- International Entries, these vary from year to year and you should contact the NZIODA.
- Charter boats are normally handled by Sailone or Force Racing.
- The class measurer will be provided by NZIODA.
- Media: NZIODA now has a media person but you will need to handle local media.
- Produce program as required.
- Produce T shirts as required.